

## *Effective August 2018*

Norwell Boosters is dedicated to supporting our student-athletes at Norwell High School. Norwell Boosters maintains a Boosters General Fund that is available by request to fund specific needs for Norwell High School athletic programs. Norwell Boosters strongly encourage funding requests that will enhance the athletic programs for our student-athletes.

Norwell Boosters General Fund is funded and supported by corporate and private donations, the sale of Booster apparel, sale of concessions at the CCC snack shack and Booster Fundraisers. The amount available for funding requests fluctuates per year.

The guidelines below are meant to be a general overview of the process we use to evaluate requests and to outline what type of requests will be looked at more favorably.

### **The following guidelines apply:**

- We strongly prefer that requests be submitted three times a year, May 31, Oct. 31, Feb. 28, although requests can be submitted anytime over the course of the school year. Requests can be made by any interested party including teachers, school administrators, athletic department employees, students, parents and coaches.
- Funding requests must be submitted electronically to the Athletic Director on the Norwell Boosters Funding Request Form (available on our website [www.Norwellboosters.org](http://www.Norwellboosters.org)). The Athletic Director and Administration shall review and comment on each funding request, however, final funding decisions are at the sole discretion of the Boosters Board.
- Boosters will consider funding requests at its June, November and March Board Meetings. Boosters may consider funding requests at other meetings if deemed necessary by the President; however, out-of-cycle funding requests are discouraged.
- Applicants may be invited to come before the board to answer questions regarding their request.
- The Norwell Boosters Board reserves the right to reject or approve any request, as the Board deems appropriate. It is also possible that we may fund a portion of the request.

### **Funding requests that will be viewed more favorably:**

- involve capital and equipment beyond the scope of the High Schools' normal operating budget.

- show demonstrable benefit to the largest number of student-athletes and preferable have utility across multiple sports.
- have programmatic benefit at the High.
- have utility over multiple years.

**Funding request that will be generally viewed unfavorably:**

- are not thoroughly and thoughtfully completed.
- are received out-of-cycle.
- are for items that would normally be an operating expense of the School Athletic Department (including coaching stipends, expenses associated with additional teams, transportation, supplies, etc.).
- are related to the basic equipment, uniforms, and coaching of athletic programs.
- do not have utility on a program level, or do not have utility over multiple years.
- are generally considered the personal property of the individual athlete.

*At times valid, worthy requests may be rejected due to availability of funds.*